



FLORIDA DEPARTMENT OF JUVENILE JUSTICE

INTEROFFICE MEMORANDUM

DATE: July 13, 2020

TO: Residential Program Director(s)
Residential Regional Director(s)
Residential Senior Management Analyst II (SMAll)
Residential Provider Chief Executive Officer(s)
Residential Provider Chief Operations Officer(s)

FROM: Garrett O. Tucker, Acting Assistant Secretary for Residential Services

SUBJECT: MASK PROTOCOLS

Please ensure effective immediately all youth begin wearing mask if they are not doing so already in each residential program. The Department has ordered two cloth masks for each youth and they are in the process of being shipped to each Regional Director's office.

Protocols for Disposable Mask:

- All youth in residential commitment programs common areas must be provided a mask. Common areas will include but are not limited to any area outside of where the youth is assigned to sleep. Open bay area bunks should be placed at least six feet apart, where possible. Masks do not need to be worn during outdoor exercise activities if youth are able to social distance.
- All staff must wear mask and gloves during the distribution and collection of youth mask.
- Youth should not be required to wear disposable mask more than one day. Each youth must be provided a new disposable mask in the morning hours when they initially leave their room or sleeping area.
- Each mask should be disposed of every evening when the youth enters their room or sleep area.
- Mask shall be provided to all youth and staff for any off-site activity.
- Each residential commitment program shall create a schedule for video review or facility walk through to ensure compliance with the proper use of mask for all youth and staff.

2737 Centerview Drive • Tallahassee, Florida 32399-3100 • (850) 488-1850

Ron DeSantis, Governor

Simone Marstiller, Secretary

The mission of the Department of Juvenile Justice is to increase public safety by reducing juvenile delinquency through effective prevention, intervention, and treatment services that strengthen families and turn around the lives of troubled youth.

- Each residential medical staff must schedule regular training for all youth and staff on the importance of wearing mask and the proper way to wear/store/clean mask.

Protocols for Cloth Mask:

- All youth in residential commitment programs common areas must be provided a mask. Common areas will include but are not limited to any area outside of where the youth is assigned to sleep. Open bay area bunks should be placed at least six feet apart, where possible. Masks do not need to be worn during outdoor exercise activities if youth are able to social distance.
- All staff must wear mask and gloves during the distribution and collection of youth mask.
- Youth should not be required to wear cloth mask more than one day without being properly cleaned/washed. Each youth must be provided a new cloth mask after it is washed in the morning hours when they initially leave their room or sleeping area.
- Cloth mask can only be washed a maximum of 15 times. Mask should not be shared or reused for any youth. Each mask must contain the youth's name and date issued to ensure they are not shared after cleaning.
- Each mask should be collected every evening when the youth enters their room or sleep area.
- Mask shall be provided to all youth and staff for any off-site activity.
- Each residential commitment program shall create a schedule for video review or facility walk through to ensure compliance with the proper use of mask for all youth and staff.
- Each residential medical staff must schedule regular training for all youth and staff on the importance of wearing mask and the proper way to wear/store/clean mask.