



Florida Network of Youth and Family Services Quality Improvement Program Report

Review of Seminole County Sheriff's Office SNAP Program

February 9, 2023

Overview

The Seminole County Sheriff's Office provides many different intervention and prevention programs to their community. The SNAP Program is just one of many managed by Chief Sharon Bryan who oversees the Department of Youth Services which includes the Juvenile Justice Division, the Child Protective Services Division, and the School Safety Division. The School Safety Division leads the safety and security initiatives for all schools throughout Seminole County and houses all of the school resource deputies. The Child Protective Services Division conducts the child protective investigations and houses the Crimes Against Children Unit for Seminole county.

The Juvenile Justice Division, led by Director Jerri Weathers, offers a broad-based spectrum of services, which includes the Juvenile Assessment Center, the Juvenile Detention Center, and the Youth Services Prevention and Enforcement Center. The Youth Services Prevention and Enforcement Center houses the Youth Intervention Services Unit, which provides community-based supervision for high-risk juvenile offenders and includes the SNAP Program for community-based prevention services for at-risk youth.

The Youth Intervention Services Supervisor, Jessica Bush, oversees the day-to-day operations for the SNAP program. At the time of the review, the SNAP team was fully staffed with two case managers and a total of 14 current SNAP trained facilitators. They currently facilitate the SNAP for Youth program, SNAP in Schools and Communities, and SNAP Clinical Program U12. The QI Standard 2.10 Stop Now and Plan Indicator was reviewed for the CINS/FINS Monitoring Tool.

Standard 2 - Intervention and Case Management
2.10 - Stop Now and Plan

QI Standard 2		2.10 - Stop Now and Plan								
# of OPEN Clinical Group Files Reviewed		3		# of OPEN SNAP in Schools Cycles Reviewed		1				
# of CLOSED Clinical Group Files Reviewed		5		# of CLOSED SNAP in Schools Cycles Reviewed		1				
Provider has a written policy and procedure that includes a policy number, date of last review/revision/approval, meets all of the requirements for the indicator and is signed and approved?				Yes	No	Date last reviewed/approved: N/A Policy#/Title: N/A Approved By: N/A				
Youth/Client Name:	FLN0078431 (KK) U12	FLN0081571 (WS) U12	FLN0086252 (JD) U12	FLN0068769 (CW) U12	FLN0078979 (JR) Youth	FLN0067331 (JT) Youth	FLN0073403 (BP) Youth <i>*Youth arrested on intake date</i>	FLN0073406 (WP) Youth		
(Circle One) File Reviewed is 'Open' or 'Closed':	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	<i>*Enter data in above table</i>	
Date of Admission:	06/15/22	01/23/23	01/23/23	07/02/22	06/01/22	01/26/23	01/28/22	02/08/22		
	1	2	3	4	5	6	7	8	Roll Up TOTALS	
SNAP Clinical Groups									TOTAL 70/72	
1	Youth are screened to determine eligibility and identify presenting problems using the NETMIS screening form and the SNAP Brief Intake screening form?	YES or NO Date: 05/19/22	YES or NO Date: 09/13/22	YES or NO Date: 01/17/23	YES or NO Date: 10/05/22	YES or NO Date:	YES or NO Date: 01/26/23	YES or NO Date: 01/28/22	YES or NO Date: 01/28/22	Total # of yes: 7 Total # of No: 1
2	Eligible youth have a consent signed by the parent/guardian prior to receiving services?	YES or NO Date: 06/15/22	YES or NO Date: 01/21/23	YES or NO Date: 01/19/23	YES or NO Date: 07/02/22	YES or NO Date: 06/01/22	YES or NO Date: 01/26/23	YES or NO Date: N/A	YES or NO Date: 02/08/22	Total # of Yes: 7 Total # of No: 0 Total # of N/A: 1
3	NIRVANA is initiated at intake	YES or NO Date: 06/15/22	YES or NO Date: 01/23/23	YES or NO Date: 01/23/23	YES or NO Date: 07/02/22	YES or NO Date: 06/01/22	YES or NO Date: 01/24/23	YES or NO Date: 01/28/22	YES or NO Date: 02/08/22	Total # of Yes: 7 Total # of No: 0
4	Pre - Child Behavior Checklist (CBCL) (or summary) is completed at intake by the caregiver and located in the file or there is documentation if unable to complete?	YES or NO Date: 06/15/22	YES or NO Date: 01/23/23	YES or NO Date: 01/24/23	YES or NO Date: 08/05/22	YES or NO Date: 06/01/22	YES or NO Date: 01/26/23	YES or NO Date: N/A	YES or NO Date: 02/08/22	Total # of Yes: 7 Total # of No: 0 Total # of N/A: 1

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5	Pre - Teacher Report Form (TRF)/ SSIS-T is completed by the teacher or if unable to be completed, there is documentation in the file?	YES or NO Date: 06/15/22	YES or NO Date: N/A	YES or NO Date: N/A	YES or NO Date: N/A	YES or NO Date: 07/20/22	YES or NO Date: 01/26/23	YES or NO N/A Date:	YES or NO Date: 02/08/22	Total # of Yes: 4 Total # of No: 0 Total # of N/A: 4
6	TOPSE/ HIT assessment is completed at intake and located in the file or there is documentation if unable to complete?	YES or NO Date: 06/15/22	YES or NO Date: 01/21/23	YES or NO Date: 01/23/23	YES or NO Date: 07/02/22	YES or NO Date: 06/01/22	YES or NO Date: 01/24/23	YES or NO Date: N/A	YES or NO Date: 02/08/22	Total # of Yes: 7 Total # of No: 0 Total # of N/A: 1
7	Post - Child Behavior Checklist (CBCL) SSIS-S (or printed summary) is completed at discharge by the caregiver and located in the file?	YES or NO Date: 12/09/22	YES or NO Date: N/A	YES or NO Date: N/A	YES or NO Date: N/A	YES or NO Date: 07/20/22	YES or NO Date: N/A	YES or NO Date: N/A	YES or NO Date: 04/21/22	Total # of Yes: 3 Total # of No: 0 Total # of N/A: 5
8	Post – Teacher Report Form (TRF) SSIS-T (or printed summary) is completed by the teacher or if unable to be completed, there is documentation in the file? Post - Child Behavior Checklist (CBCL) SSIS-S (or printed summary) is completed at discharge by the caregiver and located in the file?	YES or NO Date: 06/15/22 YES or NO Date: 12/09/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO Date: 07/21/22 YES or NO Date: 07/20/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO Date: 04/21/22 YES or NO Date: 04/21/22	Total # of Yes: 6 Total # of No: 0 Total # of N/A: 10
9	TOPSE/ HIT assessment is completed at discharge and located in the file or there is documentation if unable to complete? Post – Teacher Report Form (TRF) SSIS-T (or printed summary) is completed by the teacher or if unable to be completed, there is documentation in the file?	YES or NO Date: 12/01/22 YES or NO Date: 06/15/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO Date: 07/27/22 YES or NO Date: 07/21/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO Date: 04/21/22 YES or NO Date: 04/21/22	Total # of Yes: 6 Total # of No: 0 Total # of N/A: 12
10	NIRVANA assessment is completed at discharge and located in the file (or printed summary) or there is documentation if unable to complete? TOPSE/ HIT assessment is completed at discharge and located in the file or there is documentation if unable to complete?	YES or NO Date: 12/16/22 YES or NO Date: 12/01/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES Date: 06/01/22 YES or NO Date: 07/27/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO Date: 04/20/22 YES or NO Date: 04/21/22	Total # of Yes: 6 Total # of No: 0 Total # of N/A: 12

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11	SNAP Discharge Report NIRVANA assessment is completed at discharge and located in the file (or printed summary) or there is documentation if unable to complete?	YES or NO Date: 12/27/22 YES or NO Date: 12/16/22	YES or NO N/A Date: YES or NO N/A Date:	YES or NO N/A Date: YES or NO N/A Date:	YES or NO Date: 09/15/22 YES or NO N/A Date:	YES or NO Date: 06/01/22 YES or NO N/A Date:	YES or NO Date: 08/08/22 YES or NO N/A Date:	YES or NO Date: 05/19/22 YES or NO N/A Date: 04/20/22	Total # of Yes: 7 Total # of No: 1 Total # of N/A: 8
12	SNAP Discharge Report Summary	YES or NO Date: 12/27/22	YES or NO N/A Date:	YES or NO N/A Date:	YES or NO Date: 09/15/22	YES or NO Date: 06/01/22	YES or NO Date: 08/08/22	YES or NO Date: 05/19/22	Total # of Yes: 5 Total # of No: 0 Total # of N/A: 3

SNAP in Schools						
Class/Group Name: Jeff Triplett Center and Top Kids Christian Academy				JTC Open	TKCA Closed	
Last completed session: (Review one full cycle when available or note if cycle not fully complete)				02/02/23	12/12/22	TOTAL: 10/10
				1	2	3
1	Weekly attendance sheet with youth names and/or identifying number is completed with signatures of teacher and SNAP facilitator(s) for all 13 sessions?	YES or NO Date: 01/25/23	YES or NO Date: 12/12/22			Total # of Yes: 2 Total # of No: 0
2	Class 'Shoot for Your Goal' sheet is documented and complete?	YES or NO Date: 01/25/23	YES or NO Date: 08/23/22			Total # of Yes: 2 Total # of No: 0
3	Pre and Post evaluations are documented and complete for each youth?	YES or NO Date: 01/26/23-PRE	YES or NO Date: 08/18/22			Total # of Yes: 2 Total # of No: 0
4	Pre and Post evaluations are documented and complete for teacher?	YES or NO Date: 01/26/23-PRE	YES or NO Date: 08/18/22-PRE 12/05/22-POST			Total # of Yes: 2 Total # of No: 0
5	One (1) Fidelity Adherence Checklist is completed per classroom for the 13-week session cycle?	YES or NO Date: 03/02/23	YES or NO Date: 10/17/22 10/31/22			Total # of Yes: 2 Total # of No: 0
All SNAP Facilitators have evidence of their SNAP Certification Certificate?						Yes or No

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2.10 – Stop Now and Plan Standard Summary:

The Florida Network of Youth and Family Services (FNYFS) conducted a virtual QI monitoring visit for Seminole County Sheriff's Office SNAP Program for the FY 2022-2023. Seminole County Sheriff's Office is contracted with the Florida Network of Youth and Family Services (FNYFS) to provide SNAP services in their community. The review was conducted by Lauren Maldonado, Clinical Program Manager from FNYFS. Lauren Maldonado reviewed the youth files and documents related to SNAP and SNAP in Schools and Communities. Agency representative from Seminole County Sheriff's Office was Jessica Bush. There are **14** current SNAP Trained Facilitators: Jessica Bush, Thenna Blue, Traci Mayfield, Anthony Patterson, Zachery Whitsel, Cubit Malone, Derek Frye, Danielle David, John Girard, Heather Turner, Marvin Scott, Danyle Schenck, Roxanne Lepore, and Yami Crespo.

Overall, the Reviewers found that Seminole County Sheriff's Office is in compliance with specific contract requirements. Seminole County Sheriff's Office received an overall compliance rating of 97.6% for achieving full compliance with the 2.10 Stop Now and Plan indicator of the CINS/FINS Monitoring Tool. There were no corrective actions as a result of the monitoring visit. It is easy to obtain a good working knowledge of the dynamics involved with each family served based on the documentation in the youth files. The consistent support and team work is even evident in the documentation and demonstrates a true team effort.

SNAP Groups: TOTAL Yes = 72 TOTAL No = 2 TOTAL = (70/72) = 97.2%

Overall, all required documents were completed for each youth file reviewed or there was documentation in the file for any missing documents. There is thorough documentation of quality services being offered and individualized for each youth and family's needs. There were several N/A's scored due to the files being "Open" so post documents were not available or youth's files being closed due to extenuating circumstances prior to the completion of 13 group sessions.

Kristen Kreuzsch FLN0078431: TOPSE completed in file, but not entered into NetMIS.

Weston Schmitt - FLN0081571: TOPSE completed in file, not entered into NetMIS. Items scored as N/A due to currently being open.

Weston Schmitt - FLN0085422: pre cbcl, pre trf sent on 01/21/23 and 02/20/23; Deleted on 03/01/23 in NetMIS. Delete Reason: Double

Joshua Destin - FLN0086252: N/A due to case currently open. Pre CBCL entered on 01/24/23 and Pre-TRF sent on 01/24/23 and 02/20/23 in ASEBA

Claire Whipple - FLN0068769: Discharged after one session due to "Family Voluntarily Withdrew", no TOPSE entered into NetMIS, but completed in file.

Jaylen Rolon - FLN0078979: No Network CINS/FINS screening or post NIRVANA entered into NetMIS

Brandon Perkins - FLN0073403: N/A due to no case being created due to arrest on scheduled date for intake.

JayCee Tucker - FLN0067331: N/A due to case currently open. Youth not found on the SNAP Youth Data Entry Form

SNAP In Schools & Communities: TOTAL Yes = 10 TOTAL No = 10 TOTAL = (10/10) = 100%

Both of the classrooms all documents were completed and organized in individual binders on site per classroom, as well as uploaded into OneDrive. However, there were some documents from both cycles that were in the binder or uploaded to One Drive, but missing from NetMIS.

Jeff Triplett SNAP In Schools and Communities Cycle: (SISC-00000367)

The Teacher reported improvement in 3 of the 5 areas assessed. In particular, the progress from "Strongly Disagree" to "Agree" for item 3, which is, "This class is full of well-behaved students."

Demonstrates not only a change in behavior of the students, but also a positive change in the teacher's perspective of her students, which can reinforce the SNAP strategies more effectively in the classroom. The Teacher Feedback Questionnaire was missing in OneDrive, but may be in the binder on site. The Pre-MOCE was completed on paper in the binder, but not entered into NetMIS.

However, the Post-MOCE was completed and entered into NetMIS on 05/03/23. The SIS Fidelity was completed on 03/02/23 and uploaded to One Drive, however the score was not entered into NetMIS.

Top Kids Academy SNAP In Schools and Communities Cycle: (SISC-0000299)

The Teacher Feedback Questionnaire had scores of "very good" and "excellent" for all seven items.

There were two SIS Fidelity Adherences completed for this classroom that were able to monitor fidelity and skill development for the facilitator, however the scores were not entered into NetMIS.

The Pre-MOCE was completed on paper in the folder, but both Pre-and Post-MOCE's were not added to NetMIS.

The SNAP program documentation is clear, thorough and intentional. Please continue to ensure that all completed paper documents are added to NetMIS so that our data reports reflect an accurate picture of the level of care and quality that is provided to every youth served by your SNAP Team.

SNAP Groups + SNAP in Schools & Communities = OVERALL TOTAL = (80/82) = 97.6%