



Florida Network of Youth and Family Services Quality Improvement Program Report

Review of Center for Child Counseling SNAP Program

February 27, 2024

Overview

The Center for Child Counseling provides a variety of Clinical Programs, Education and Prevention Services, School and Community Services, the Child and Family Center, the Childhood Trauma Response Program, the Child First Program, the Infant Mental Health Program, the Pediatric Integration Program and Training Initiatives that are offered to the community and interested professionals. In 2023, their Community Impact Report identified that 7,500 “Children Served in Palm Beach County”, 11,200 “Teachers and Caregivers Engaged in Learning”, 11,000 “Children Safer from Sexual Abuse”, and 450 “Parents Engaged in Online Learning”. The Center for Child Counseling utilizes a public health framework to not only treat, but provide support for those navigating mental health concerns through prevention and early intervention strategies for prenatal issues to age of 18. This work includes providing education around the state, nation, and world about Adverse Childhood Experiences (ACEs).

The SNAP Program is considered part of their Education & Prevention Services. The Director of Education & Prevention Services is Dominika Nolan, LMHC who oversees and provides leadership support to all of the programs under this division. The Supervisors of Education & Prevention Services who provide the direct supervision of the SNAP Team are Lizeth Henry, LMHC and Yassaira Martel, SNAP Site Coordinator. Together they oversee the Program and Mental Health Specialists who are SNAP Facilitator Trained and provide direct services to the families in their community. At the time of the review, the SNAP team was fully staffed a total of 15 current SNAP trained facilitators. They currently facilitate the SNAP in Schools and Communities, and SNAP Clinical Program U12. The QI Standard 2.10 Stop Now and Plan Indicator was reviewed for the CINS/FINS Monitoring Tool.

Standard 2 - Intervention and Case Management
2.10 - Stop Now and Plan

QI Standard 2		2.10 - Stop Now and Plan								
# of OPEN Clinical Group Files Reviewed		2				# of OPEN SNAP in Schools Cycles Reviewed		3		
# of CLOSED Clinical Group Files Reviewed		4				# of CLOSED SNAP in Schools Cycles Reviewed		0		
Provider has a written policy and procedure that includes a policy number, date of last review/revision/approval, meets all of the requirements for the indicator and is signed and approved?					Yes	No	Date last reviewed/approved: N/A Policy#/Title: N/A Approved By: N/A			
Youth/Client Name:	FNY1013710 AH	FNY1006351 LR	FNY1006575 AT	FNY1006510 KS	FNY1012954 LV	FNY1005020 ESP	FNY1013749 DS	FNY1012986 JV		
(Circle One) File Reviewed is 'Open' or 'Closed':	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	Open Closed	*Enter data in above table	
Date of Admission:	02/05/24	07/27/23	08/09/23	08/07/23	01/22/24	06/02/23	02/07/24	01/22/24	Roll Up TOTALS	
	1	2	3	4	5	6	7	8		
SNAP Clinical Groups										
1	Youth are screened to determine eligibility and identify presenting problems using the NETMIS screening form and the SNAP Brief Intake screening form?	YES or NO Date: 02/05/24	YES or NO Date: 07/27/23	YES or NO Date: 08/09/23	YES or NO Date: 08/07/23	YES or NO Date: 01/22/24	YES or NO Date: 06/02/23	YES or NO Date: 02/07/24	YES or NO Date: 01/22/24	Total # of yes: 8 Total # of No: 0
2	Eligible youth have a consent signed by the parent/guardian prior to receiving services?	YES or NO Date: 02/05/24	YES or NO Date: 07/27/23	YES or NO Date: 08/09/23	YES or NO Date: 08/07/23	YES or NO Date: 01/22/24	YES or NO Date: 06/02/23	YES or NO Date: 02/07/24	YES or NO Date: 01/22/24	Total # of Yes: 8 Total # of No: 0
3	Needs Assessment is initiated at intake (NIRVANA)	YES or NO Date: 02/05/24	YES or NO Date: 07/27/23	YES or NO Date: 08/09/23	YES or NO Date: 08/07/23	YES or NO Date: 01/22/24	YES or NO Date: 06/02/23	YES or NO Date: 02/07/24	YES or NO Date: 01/22/24	Total # of Yes: 8 Total # of No: 0
4	Pre-Child Behavior Checklist (CBCL) (or summary)/SSIS-S is completed at intake by the caregiver and located in the file or there is documentation if unable to complete?	YES or NO Date: 02/08/24	YES or NO Date: 07/31/23	YES or NO Date: 08/10/23	YES or NO Date: 08/08/23	YES or NO Date: 01/25/24	YES or NO Date: 06/07/23	YES or NO Date: 02/09/24	YES or NO Date: 02/09/24	Total # of Yes: 8 Total # of No: 0

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5	Pre - Teacher Report Form (TRF)/SSIS-T is completed by the teacher or if unable to be completed, there is documentation in the file?	YES or NO N/A Date:	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	YES or NO N/A Date:	YES or NO N/A Date:	Total # of Yes: 5 Total # of No: 0
6	TOPSE/HIT assessment is completed at intake and located in the file or there is documentation if unable to complete?	<u>YES</u> or NO Date: 02/05/24	<u>YES</u> or NO Date: 07/27/23	<u>YES</u> or NO Date: 08/09/23	<u>YES</u> or NO Date: 08/07/23	<u>YES</u> or NO Date: 01/22/24	<u>YES</u> or NO Date: 06/02/23	<u>YES</u> or NO Date: 02/07/24	<u>YES</u> or NO Date: 01/22/24	Total # of Yes: 8 Total # of No: 0
7	Post - Child Behavior Checklist (CBCL) SSIS-S (or printed summary) is completed at discharge by the caregiver and located in the file?	YES or NO N/A Date:	<u>YES</u> or NO Date: 11/14/23	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: 05/29/24	<u>YES</u> or NO Date: 08/08/23	YES or NO N/A Date:	YES or NO N/A Date:	Total # of Yes: 5 Total # of No: 0
8	Post – Teacher Report Form (TRF) SSIS-T (or printed summary) is completed by the teacher or if unable to be completed, there is documentation in	YES or NO N/A Date:	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	YES or NO N/A Date:	YES or NO N/A Date:	Total # of Yes: 5 Total # of No: 0
9	TOPSE/ HIT assessment is completed at discharge and located in the file or there is documentation if unable to complete?	YES or NO N/A Date:	<u>YES</u> or NO Date: 11/14/23	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: 05/28/24	<u>YES</u> or NO Date: 08/08/23	YES or NO N/A Date:	YES or NO N/A Date:	Total # of Yes: 5 Total # of No: 0
10	NIRVANA assessment is completed at discharge and located in the file (or printed summary) or there is documentation if unable to complete?	YES or NO N/A Date:	<u>YES</u> or NO Date: 11/14/23	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: Documentation	<u>YES</u> or NO Date: 05/28/24	<u>YES</u> or NO Date: 08/08/23	YES or NO N/A Date:	YES or NO N/A Date:	Total # of Yes: 5 Total # of No: 0
11	SNAP Discharge Report Summary	YES or NO N/A Date:	<u>YES</u> or NO Date: 11/14/23	<u>YES</u> or NO Date: 09/11/23	<u>YES</u> or NO Date: 09/29/23	<u>YES</u> or NO Date: 05/30/24	YES or NO Date: 08/11/23	YES or NO N/A Date:	YES or NO N/A Date:	Total # of Yes: 5 Total # of No: 0

Standard 2 - Intervention and Case Management
2.10 - Stop Now and Plan

SNAP in Schools and Communities					
Class/Group Name:		Ms. Butler	Mr. Brooks	Ms. Jones	
Last completed session: (Review one full cycle when available or note if cycle not fully complete)		12/19/23	12/19/23	12/19/23	
		1	2	3	
1	Weekly attendance sheet with youth names and/or identifying number is completed with signatures of teacher and SNAP facilitator(s) for all 13 sessions?	<u>YES</u> or NO	<u>YES</u> or NO	<u>YES</u> or NO	Total # of Yes: 3 Total # of No: 0
2	Class 'Shoot for Your Goal' sheet is documented and complete?	<u>YES</u> or NO	<u>YES</u> or NO	<u>YES</u> or NO	Total # of Yes: 3 Total # of No: 0
3	Pre and Post evaluations are documented and complete for each youth?	<u>YES</u> or NO	<u>YES</u> or NO	<u>YES</u> or NO	Total # of Yes: 3 Total # of No: 0
4	Pre and Post evaluations are documented and complete for teacher?	<u>YES</u> or NO	<u>YES</u> or NO	<u>YES</u> or NO	Total # of Yes: 3 Total # of No: 0
5	One (1) Fidelity Adherence Checklist is completed per classroom for the 13-week session cycle?	<u>YES</u> or NO Date: 10/19/23	<u>YES</u> or NO Date: 10/19/23	<u>YES</u> or NO Date: 10/19/23	Total # of Yes: 3 Total # of No: 0
All SNAP Facilitators have evidence of their SNAP Certification Certificate?					<u>Yes</u> or No

2.10 – Stop Now and Plan Standard Summary:

The Florida Network of Youth and Family Services (FNYFS) conducted a QI monitoring visit for the Center for Child Counseling SNAP Program for the FY 2023-2024. Center for Child Counseling SNAP Program is contracted with the Florida Network of Youth and Family Services (FNYFS) to provide SNAP services in their community. The review was conducted by Lauren Maldonado, Clinical Program Manager from FNYFS. Lauren Maldonado reviewed youth files and documents related to SNAP and SNAP in Schools and Communities. Agency representatives from the Center for Child Counseling included: Renee Layman, Lauren Scirrotto, Herdis Spierto, Dominika Nolan, Darla Mullenix, Amber Payne Yassaira Martel, Lizeth Henry, Shani Ortiz, Jasmeiline Perez Madera, and Diana Bravo. There are **15** current SNAP Trained Facilitators with SNAP Facilitator Certificates of Completion.

Overall, the Center for Child Counseling is in compliance with specific contract requirements and received an overall compliance rating of **100%** for achieving full compliance with the 2.10 Stop Now and Plan indicator of the CINS/FINS Monitoring Tool. There were no corrective actions as a result of the monitoring visit. It is easy to obtain a good working knowledge of the dynamics involved with each family served based on the documentation in the youth files. The consistent support and team work is even evident in the documentation and demonstrates a true team effort.

SNAP U12 Groups: **TOTAL 'Yes' = 80**
 TOTAL 'No' = 0
 TOTAL = (80/80) = 100%

SNAP In Schools & Communities: **TOTAL 'Yes' = 10**
 TOTAL 'No' = 10
 TOTAL = (10/10) = 100%

Overall, the required documents were completed for each youth file reviewed or there was documentation in the file for any missing documents. There is thorough documentation of quality services being offered and individualized for each youth and family's needs. There were a few scores of "N/A" due to those files being "Open", which means those documents were not expected to be completed in the file at that time. Most of the required classroom documents were completed and organized in individual binders per classroom, as well as uploaded into NetMIS, as needed. During the time of the review, the Classroom Goal Sheets were not included in the binders or uploaded into OneDrive yet. However, those documents were promptly emailed to reviewer to demonstrate evidence of completion.

The SNAP program documentation is clear, thorough and intentional. Please continue to ensure that all completed paper documents are uploaded to OneDrive upon completion to reflect the accuracy of work being conducted and quality of care that is provided to every youth served by your SNAP Team. It is worth noting that this agency utilizes electronic records so that staff have access to each youth record at all times. This system allows for detailed notes that accompany each youth record, along with every contact made associated with a youth record including when data entry is completed for each required document. The channels of communication created amongst the team have proven to be effective and thorough from the utilization of group messages to documents tracking communication, required document completion needs, and/or family needs. The results of this review are a direct reflection of the leadership support and engagement that is provided to all of the team members as well as the diligent efforts and attention to details that the SNAP Team provide to each other and every family they serve in their community.